

## **Facilities and Services Available to Students with Disabilities**

Northwest Career College has a Non-Discrimination Policy (page 43, School Catalog) that requires “equal and fair treatment of all current or prospective students.” This policy is inclusive of students with physical and intellectual disabilities. Reasonable accommodations have been made for students with physical disabilities by ensuring the teaching facilities are ADA compliant (page 10, School Catalog).

Information pertaining to an applicant's disability is voluntary and confidential. If this information is supplied, it will be used to reasonably attempt to overcome the effects of conditions that limit the participation of qualified disabled students.

In order to facilitate its compliance with applicable laws and regulations, the Institution has appointed the Director of Education to serve as a Disabilities Coordinator to assist those who are seeking ADA accommodations.

Reasonable accommodations will be made on an individual basis. However, it is the responsibility of persons with disabilities to seek available assistance and to make their needs known to the Disabilities Coordinator as soon as those needs arise. Documentation to support the disability must be provided to the Institution at the time of the request. All requests for accommodations should be made to the Disabilities Coordinator.

Due to the rigorous nature of the academic programs offered at NCC, no changes may be made to the Admissions Requirements. The Disabilities Coordinator is responsible for arranging academic accommodations for students with documented disabilities who are otherwise qualified for the programs offered at NCC. To establish services, students will need to provide to the Disabilities Coordinator appropriate documentation of their disability, from a recognized professional.

Equality in access is achieved through reasonable classroom accommodations and reasonable adaptation of examination and evaluation procedures. In the same vein, the programs offered at NCC require the completion of educational programs that are both intellectually and physically challenging. The candidate should be able to perform in a reasonably independent manner. Reasonable accommodation does not mean that students with disabilities will be exempt from certain tasks.

Due to the hands-on nature of the healthcare programs offered at NCC, no alterations to the practical curriculum are permitted as doing so could result in a fundamental change in the qualifications of the graduate.

Due to the certification process required of graduates of all programs offered at NCC, no alterations in testing method are permitted as doing so would result in decreased preparedness of the graduate to pass applicable certification and licensure exams and obtain employment in their

chosen field of study. However, accommodations for disabilities that may require additional time for examinations will be evaluated by the Director of Education on a case-by-case basis upon receipt of a written statement requesting special accommodations from the student.